

## Finance Committee Meeting Minutes

Monday, March 21, 2016

Attendance: Chairmen, Ed Hoak; Committee Members, Joe Freitas, Nancy Gajoli and Michele Hamilton.

Selectmen, Wendy Cochrane

Accountant, Kathy Avilla

Highway and Tree, Scott A Fournier

Library, Carla Ross Lyman, Carol Entel, William Schneller and Vicki Dawson

Meeting called to order at 6:30.

Reviewed the Finance Committee minutes of March 14, 2016, motion was made and seconded to accept the minutes, with minor change in wording, (personal to personnel) unanimously voted for acceptance.

Vicki Dawson provided the Finance Committee a detailed Library Financial report through the 3<sup>rd</sup> quarter of bills submitted and pending as of March 21, 2016, demonstrating the need for additional revenue to support their request for FY17. Vicki explained various increase/decreases as needed.

Included in this budget is a personnel increase to a minimum of \$11.00. This increase will bring the personnel to required wage amount effective January, 2017 with the state mandated change in minimum wage. Also included is a staff computer replacement in the amount of \$850.00.

In closing, Vicki explained, that in order to maintain certification the library will need to meet the state requirement of \$120,261.

Representing DPW and Tree, Scott Fournier, walked through the budget request for the Highway Department, indicating a \$500 union increase for clothing allowance. The contract services for Waste Management will have a 3% increase and Mr. Fournier explained the need for additional expenses for the tree department.

Mr. Fournier explained the need for the following items (primarily due to the age and disrepair of each item) and the order of importance:

- Small truck at \$48,950.00
- Backup generator at \$40,000.00
- Big dump truck
- Street sweeper at a price of \$180,000.00

Mr. Fournier also provided the Finance Committee with a report showing the increase of fire and rescue calls as requested at the March 14, 2016 meeting.

A motion was made and seconded to adjourn the meeting at 8:15, unanimously voted.

Next meeting scheduled for March 28, 2016 at 6:30 in the Berkley Town Hall.